

Wadestown School Board Meeting
Monday 27 February 2023
7:00pm, Staffroom

Attendees: Genevieve Hancock (Presiding Member); Michelle Crutchley; Madeleine Setchell; Nadine Gray; Amanda Frater (Principal); Anya Zohrab; Tania Williams; Robyn Grover (Staff Trustee); Sarah Campbell (NZSTA); Anne Bell (MoE Education Advisor).

Public attendees: Vera Berridge; Laura Lopez

1. Karakia, Welcome, Apologies and Conflicts

Apologies: none

Conflicts: none

Confirmation of Anne and Sarah having speaking rights - approved.

2. Minutes of Previous Meeting

The Minutes of the previous meeting held Wednesday 5 December were accepted as a true and correct record. Passed. Amanda, Seconded: Robyn

3. In committee discussion*

4. Presiding Member

a. Vote for Presiding Member for 2023

A call for nominees was held. One nomination was made. This was for Genevieve (nominated by Nadine, and seconded Michelle). Genevieve was duly elected as the Presiding Member and took over the running of the meeting.

5. Board Planning and Administration

Annual Planning and OTJs- 2023

There is a new statement of variance, which student achievement feeds into. This is relevant to annual planning as the achievement of students is one of the key areas of focus.

OTJs (Overall Teacher Judgements) - Middle and end of year assessments are collected and reported to parents. Both formal and informal assessments help to inform the OTJ's. Is the student at the level expected for their stage?

PATs (progress achievement test) feed into the OTJs - together allowing students to have a

full standardised assessment

Robyn Grover reports to the board on the PATs, once a year, which is a mandatory requirement. The board then reports to the community with a summary. Note- testing not mandatory for students.

Last year (2022) was the first year that the school reported mid-year OTJ results to the board. There is a slight delay in the 2022 OTJ data being delivered to the board.

The board agreed to schedule a separate meeting on annual planning to discuss the key parts of the 2023 Annual Plan/Annual Implementation Plan. The OTJ data will be available for this meeting.

Included in this meeting is the intent to go over the board's work plan, and board members were asked to add their suggestions and any requirements for the work plan over the coming weeks.

ACTION: Board members to review and fill out the yearly work plan work document

Strategic Direction Planning 2024 - 2027

The current Strategic Plan ends at the end of this year, 2023. Next strategic plan for 2024-2027 will be looked at.

Schools are transitioning to NELPS (National Education and Learning Priorities). The NELPS put in place can help govern board decisions and will need to be reflected in the relevant documentation.

Boards are waiting for guidance and templates from the Ministry regarding new strategic plans but there will need to be some kind of consultation in the last half of the year regarding strategy.

ACTION: Board members ensure they are familiar with NELPS as part of planning

Property

The board noted the spreadsheet of property projects including significant maintenance items.

The board noted the process for property items using the spreadsheet to record major items and pieces of work:

- Anyone who proposes an item would be the person driving it
- That person needs to investigate if it is feasible
- If all the research is done, it's brought to the board, and we all discuss. If agreed on it is added to the spread sheet.

6. Matters arising:

a. In committee discussion*

b. Financial Reporting - February 2023

Resolution: A big thank you to Megan for the work put into the transition to Education Services.

c. Budget and camp

The board noted that a number of matters including finalising the budget and the RAMs for the camps would be dealt with by email

d. House and Garden

The board discussed what could be communicated to the community for where the money raised will go and agreed on a focus on the library refurbishment.

e. Communication

The board discussed possible school communication changes and noted that the principal has discretion over operational comms matters.

8. Correspondence

a. In committee discussion*

9. Further Business

None

10. Meeting Closed 8.50pm

Next Meeting to be notified by email

- Public excluded