

Wadestown School Board Meeting Agenda
Wednesday 16 March 2022
Online Meeting - 7:00pm

Karakia, Welcome and Apologies

**Karakia - Gifted to us and all the schools of Kahui Ako Te Whanganui-a-Tara by
Te Ati Awa**

E oho ki runga
Acknowledgements to the sky,
E oho ki raro
To the ground
Āna
And all in between.

Attendees:

Mark Crofskey (Chair), Huia Forbes, Fazleen Ismail, Genevieve Hancock, Alistair Rumball-Smith, Robyn Grover (Staff Rep), Amanda Frater (Principal), Helen Shields (Minute Taker)

Apologies: Nadine Gray. Fazleen joined the meeting at 7:30pm

Visitors: Nil

Mark welcomed everyone to the meeting.

2022 Budget - has been shared with board members.

- Resolution: That the 2022 Budget be approved.
Moved by Mark, seconded by Genevieve - passed

The Board thanks Lynda for her contribution to preparing the budget.

Resolution:

- That the Minutes of the February 2022 meeting be accepted as a true and correct record.
Moved by Alistair, seconded by Genevieve - passed.

Matters Arising

Nut Policy - Amanda will communicate with Nadine.

Gum Tree/Entrance remediation

- Gum tree - the Board was in agreement to proceed with working towards an appropriate entrance to the school. Nadine to continue to liaise with James Richardson and the WCC.

Rata Block Project - Discussion

- This is a \$2.3M MOE funded refurbishment project using both a previous and the most recent 5YA allocation.

Following considerable investigation the architect is due to finalise his drawings. The final steps are MOE sign off and then the project will go out to tender on GETS.

The Property Committee of Genevieve, Mark and Amanda welcome questions and comments from members.

The meeting noted the following:

- The character of the building will be kept as much as possible.
- The interior will be rebuilt along with the addition of a new roof and skylights .
- The toilet upgrade is included in the project. New windows and improved ventilation are also included.
- The building will be up to specification which includes ventilation, heating, lighting and sound.
- Note: All heaters are being replaced.
- A further meeting with Rata staff is scheduled to discuss the interiors and the whole process will be stepped through. Robyn will attend the meeting.

Huia thanked the Property Committee for their time and commitment to the project.

It was agreed to continue the delegation and for the Committee to proceed - moving the project as far along as possible before the September Board elections.

Mark will check the delegation.

Office Manager and Principal's PA Appointment

- Amanda is reference checking after interviewing 3 candidates. Thereafter, Board ratification will be sought before making an appointment to this role. Thank you to Helen Dammer and Derek Piper for their work over this period.

Correspondence:

Incoming

Outgoing

- Mark has drafted a letter to Purukau Ave residents.
- Email to residents about bins to be drafted.

Board Administration:

- Budget for 2022: passed.

Principals' Report - taken as read

Covid-19 is not causing the level of disruption that some other schools are experiencing. It is important to check that students are not returning to school too early.

Staff have appreciated the community monitoring their children cautiously and not sending sick children to school.

Ventilation is working well and N95 masks are now being used by staff. MoE have also provided additional mask supplies, including those for students to use if they arrive at school without.

PAT testing

. Testing has been ongoing throughout the term. The need for more devices has been highlighted as classes move to online testing. Covid absences have impacted our ability to complete all testing. Teams are currently looking to do catch-up tests to ensure we are all up-to-date. Trial of online testing has been successful and teachers are interested in adopting this next year as the paper testing has become increasingly time consuming with the removal of the marking service from NZCER

Analysis of Variance - still to be finalised.

Crestclean

. Amanda met with Zainab to review and update the cleaning schedule of duties. Part of this conversation involved Amanda and Tani working to update his caretaking work schedule as well.

Staircase Project sign off

Amanda is concerned about the clay and run-off at the bottom of the staircase. Stu (Aspen Landscaping) will be contacted for advice.

Ivy at Weld Street

The removal of the ivy behind the PE sheds and toilets will cost a considerable sum - other options/quotes will be sought.

It was suggested that a group of parents could tackle this job however there is risk involved as the ivy is growing very high.

Agreed to discuss with Malcolm and Stu.

Room 7

Remediated room 7 due to issues in the internal ceiling panels and a hole in the exterior wall.

Electricity use report - useful.

Further business:

- Discussion around the good practice of Board succession planning and encouraging all members of the school community to stand for the Board.
- Agreed to get the community's views on midterm elections - two new members every 18 months.

Discussion on Assessment

- The Board appreciates the amount of work involved in presenting the achievement data.
- Noted that the NZ School Trustees Association resources are helpful.
- Point raised about tracking cohorts over time. It was thought this would be valuable and would give the Board a better grasp of how achievement is tracking.
- Discussion around what happens to the achievement information once it is gathered - a snapshot does not really give the whole picture and tracking the changes is an important role of the Board.
- Discussion around data comparison and having a long term commitment to what decisions will be made.
- Discussion around ensuring there is an inclusive environment for students with additional learning or behavioural needs. .
- Discussion around presentation of information. It would be valuable to show a holistic view of achievement and progress and focus on the areas that need attention. Spending needs to be well directed.
- Agreed that this was a helpful conversation with a broad goal to bring more information back.

8. Meeting closed at: 8:35pm

9. Next meeting scheduled for: 18th May 2022

