

Wadestown Board
Minutes of Meeting held Wednesday 19th May 2021
7:00pm, Staffroom

Present: Mark Crofskey (Chair), Huia Forbes, Fazleen Ismail, Genevieve Hancock, Alistair Rumball-Smith
Amanda Frater (Principal), Helen Shields (Minute Secretary)

1. Karakia, Welcome and Apologies - The meeting opened at 7:12pm with a new Karakia which was gifted by Te Ati Awa Iwi to the Kahui Ako.

Apologies:

- Huia arrived at 7:23pm. Alistair arrived at 7:25pm

- Welcome to Robyn Grover attending her first Board meeting as the new Staff Rep.
- Welcome to Michelle Crutchley, the new PTA Chair.

Conflict of Interest Declarations:

- Budget Discussion - Fazleen is a member of the Tennis Club committee.

2. Minutes of previous meeting:

The Minutes of the previous meeting were approved as a true and correct record subject to the addition of Fazleen's name under Conflict of Interest Declarations. Fazleen is a member of the tennis club committee. Genevieve/Amanda

3. Matters Arising:

10Y PP Draft

- Maynard Marks Ltd, property consultants, prepared the extensive 10YPP.
- Discussion around taking more time to consider the plan prior to approval. It was noted that items can be added in later.
- The plan does not include the mould problem which was being tested for today (19.5.21). The school is paying for the testing.

The Board resolved to sign off the 10YPP now and Genevieve will email the MOE about the mould to ensure this issue has been captured. Genevieve/Mark. Passed.

Michelle Crutchley - PTA Chair, (7:25pm - 7:40pm)

Michelle introduced herself and talked about her new role as Chair of the PTA.

- Fundraisers have been scheduled through the year and will include a Te Reo-a-thon, calendar art and 70s party.
- The PTA is keen to show support for the staff and Michelle highlighted the importance of good, clear communication.
- New PTA Treasurer - Matthew Ghan; Minute Taker - Sarah Kavangh (existing PTA member)
- **School Contact List** - discussion around how this would work. Parents would need to opt in. Discussed "Directory Burst" (Online School Directory Software) as a tool to create the directory. Michelle will contact Richard Saunders to seek his assistance.
- Amanda will share the school 'wish list' with Michelle. Parents are keen to know what they are fundraising for.

Mid-Year Ballot

- Amanda suggested the ballot would be open to year 1 and 2 and also year 7 and 8.

The Board resolved to authorise Amanda to advertise a ballot without specifying the number of places Huia/Fazleen. Passed.

- Advertise the ballot on the school website.

Community Consultation - Phase 2

- Amanda will advertise the consultation in the newsletter again this week.
- Of the small number of responses received there is 100% acceptance of the new vision. Themes are emerging.
- Amanda will produce a one page summary of the plan once the consultation is closed.
- A new logo was developed outside of this process. Need to give further consideration to whether or not we want a new school logo. The whānau group will be key voices in this consultation.
- It was agreed to use the name 'Te Kura O Wadestown' for now.
- General discussion around not expecting the whānau group to advise the school about Māori achieving educational success as Māori Huia suggested that the goal is fine, however the implementation is not currently delivering.
- The messaging should emphasise that this is a work in progress and that the Board is working to inform themselves to make sure it is right. The newsletter will reach out specifically to parents of Māori students.
- The Board agreed that it is keen for a firmer implementation of goals relating to Māori achieving educational success as Maori and these may evolve over the next 6 to 12 months.
- Discussion around an identified gap in expertise on the Board.

The Board resolves to co-opt an additional member on to the Board to meet its strategic plan goal relating to Maori achieving educational success as Maori (1a) for a term of 2 years upon the selection of an appropriate candidate on the recommendation of Huia Forbes. Passed

- The Board will agree by email the wording to be included in the next school newsletter and Board News.
- Huia will explain the process at the next whānau group meeting to be held on 20 May 2021.

4. Correspondence

Noted

5. Board Administration

Noted

6. Principal's Report - taken as read.

NAG 1:

NAG 2:

- Strategic Plan
- Iwi Relationship
- Website/Communications Review - Aiscorp Contract

NAG 3:

- Appointment for Room 16 - replacement for Tim Whimster who finishes at the end of term 2.

Amanda has been in touch with the agency and will advertise the position in the Education Gazette 20 May 2021.

NAG 4:

- School alarm system - resolved. Scoping the remainder of the school as part of 10YPP.

NAG 5:

- Child Safety Incident - nothing to report
- Uniform - gender neutral - descriptors have been taken off clothing at the uniform shop.

NAG 6:

- Mid-year Ballot

7. Further Business

Budget:

- Discussion around parental donations.
- Currently tracking at 54% received.
- Board News - highlight appreciation and importance of donations. Advise how the funds are used.

Resolution: The Board approved the budget - it is acknowledged there are some cost items that need to be reduced. Genevieve/Huia Forbes. Passed.

After School Care

- Mark will progress a survey to go out shortly.
- After School Care will operate from Rose Street and the plan will be to launch in Term 1, 2022
- The Board thanks Mark for progressing this work.

ERO is visiting on Monday morning (24 May 2021)

- Board members are invited to attend from 9:00am - 11:00am in the Kauri Room.

Meeting Close: 10:00pm. Next meeting: 16 June, 7:00pm

ACTION POINTS

What	Who
Email MOE regarding capturing mould issue in 10YPP	Genevieve
Share 'wish list' with PTA	Amanda
Advertise ballot -newsletter	Amanda
Community Consultation - newsletter	Amanda
Wording for co-opting Board Member	All
Attend whanau meeting - 20 May	Huia
Parental donations - newsletter	Mark/Amanda
Progress after school care survey	Mark

