

**Wadestown Board of Trustees**  
**Minutes of Meeting held Wednesday 24 March 2021**  
**7:00pm, Staffroom**

Present: Mark Crofskey (Chair), Huia Forbes, Fazleen Ismail, Genevieve Hancock, Amanda Frater (Principal), Helen Shields (Minute Secretary)

Meeting opened at 7:10pm

### 1. Karakia, Welcome and Apologies

Apologies: Alastair Rumball-Smith – on camp

Opening discussion:

- Amanda presented Genevieve with flowers in appreciation for her work on the new playground.
- Mark reflected that although the Board is responsible for school projects, the completion of these projects should not be reliant on the Board members alone – members of the community with a willingness to help should be enabled to do so.
- PTA Minutes – should they go up on the school website? Bronwen d'Oliveira has offered to help with website content.
- Discussion around the great success of the recent picnic evening. Great to have lots of activities for all.

Conflicts of Interest:

- No new conflicts.
- Mark and Alastair are members of the Tennis Club.

### 2. Minutes of Previous Meeting

- The Minutes of the previous meeting held on 24 February 2021 were accepted as a true and correct record. Fazleen/Mark

### 3. Matters Arising

ERO

- Amanda indicated the initial meeting would be a “get to know you meeting”. ERO will learn what our context is, what our community is and what we celebrate.
- General discussion around what areas the Board identifies as needing to be evaluated.

Pedagogy

- Senior leaders will, over time, review consistency of literacy and maths teaching between teams and Amanda will review Senco and Learning Support with Robyn.
- Amanda will consider what resourcing may be required. She discussed the value of kidney tables for small group explicit teaching.
- The board agreed that Amanda should investigate the purchase of kidney tables.

- Amanda will begin to report on technology and also the history curriculum once it has been implemented.
- There is an appetite for specialists to share their knowledge with the school community. ● Discussion around ICAS competitions and the question - do they add value to the students' learning?

#### Hautu Tool – Cultural Competencies

(Māori cultural responsiveness self-review *tool* for boards of trustees)

#### Discussion:

- How do we live the hautu tool?
- It is important to acknowledge the rohe of Te Atiawa.
- It is important to support Maori students to know that “being Maori is awesome”. ● Engagement with our Maori community – where are we on our journey of engagement with our Maori students and whanau?
- The Board acknowledges, as a priority, their role as facilitator to encourage listening and engagement. The whole school community will be invited to participate.
- Consideration will be given to co-opting a whanau group member on to the Board for their specialist skills for the remainder of this three-year period. Genevieve / Huia. ● Focus on communication.
- Consider including Maori art around the school; a Matariki mural, something to represent Te Atiawa, a map for identity.
- Consider meeting with a Cultural Advisor from the MOE.

#### Action:

1. Communication to all families who identify as Maori.
2. Begin to establish a relationship with Te Atiawa and ask what can we do as a school for you? Offer hospitality.
3. Fazleen will contact a private cultural advisor to explore options.

#### 4. Correspondence

- Kahui Ako BoT Report - tabled
- The Education and Training Act 2020

#### 5. Board Administration

- Accounts – have been reviewed by Mark – no issues.

**To Note: The Board accepts the Wadestown School Annual Report for the year ended Dec 2020. The accounts will be audited in May when they will be formally adopted.**

- The school has signed up for free period products.
- Consider purchasing AWWA period underwear.

#### 6. Principal's Report – Amanda spoke to her report

NAG 1

Noted:

- The Student Leadership Programme for Year 7/8 is building on last year. Camp is part of leadership decision making for this year.
- RTLB – focus on individual needs of a small group of children through professional learning and collaboration.
- Community Consultation themes: Partnerships – home and school, relationship between teacher, student and parent; rich localised curriculum; differentiation of learning; being inclusive; Maori succeeding as Maori; students achieving their personal best (reframing excellence); integration of curriculum areas – ICT, arts etc.

Overarching positivity of comments. It is important to keep what's good and consider how to build on it.

Next steps:

- Board whiteboard session to produce a draft.
- Communicate progress to MOE.
- Draft will be communicated to the community.

- Enviro discussion.

#### NAG 2

Whanau Group Meeting – links to Hautu Tool

- Discussed.

#### NAG 3

BoT Units – Leadership

- Noted.

#### NAG 4

Rata Block

- Meetings have been held this week. This project will take some time. The plan is to combine existing 5YA with new 5YA funding to cover this project.
- This project remains a refurbishment to bring it up to specification – not a demolish and rebuild.
- Waiting on engineering reports regarding bracing on the front of the building where the windows are.
- The roof will be replaced as will interior walls and possibly some exterior walls. ● There is a Ministry process to follow. Kevin Curran is the school's property advisor. ● The Board notes the exclusions are corridors and toilets. The goal is to get to non-gender specific toilets.
- Acknowledgement that much work is going on.

10YPP – 10-year property plan

- Genevieve will attend Aspen Landscaping and Purakau Ave meetings.
- Some unfinished aspects of projects. Genevieve will follow up.

#### NAG 5

Evacuation Drill

NAG 6

Legislative Compliance

General:

Term 1, 2021 Board Meeting Dates - noted

PTA AGM and meeting – update by Mark.

- New chair (Michelle Crutchley) has been appointed and the Board looks forward to continuing working with the PTA this year.
- The funds donated to support the school are greatly valued.

Meeting closed: 10:00pm

**ACTION POINTS**

Who	What
Amanda	Purchase of kidney tables
Fazleen	Contact private cultural advisor
Genevieve	Aspen Landscaping and Purakau Ave meetings and follow up some unfinished aspects of projects.